



VERSION	AMENDMENTS
0.3	Final Draft
1.0	Initial Publication

# 82<sup>nd</sup> Goodwood Members Meeting

# **MARSHAL AND OFFICIAL'S INSTRUCTIONS**

#### 1.1 GENERAL

This meeting will be held under the following Motorsport UK and ACU permit numbers:

MSUK National Permit (RACE) - 201857 MSUK Interclub Permit (RACE) - 201858 MSUK National Permit (SPRINT) – TBC ACU Permit - ACU 204656 EMN No. 70/757

## 1.2 <u>TICKETS, CAMPING PASS & MARSHAL ACCESS</u> <u>ENTRY TICKETS</u>

Your wristband, complimentary ticket(s), and car park label (or camping passes if requested) have been sent to you. The entry wristband is valid for both days (Sat & Sun) and is your means of entry; it should be worn continuously. The printed lapel ticket(s) are passes for your guest(s), and there is one for each day you have volunteered.

#### **CAMPING and CAMPING PASSES**

A campsite car pass will be issued with two camping wristbands (one for yourself and one for your guest). These wristbands are your access to the campsite and should always be worn. Without them, campsite access may be denied.

Goodwood has invested significant time, effort, and money into resolving the issues experienced on the campsite during previous years. To facilitate the campsite's smooth running, you must always follow the instructions of the campsite management team. Please do not camp outside the designated Marshal's area for any reason.

There are some other important points to note around the campsite:

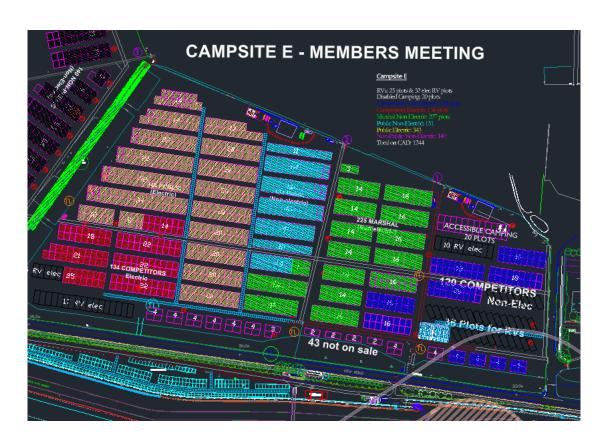
- The campsite is open from Thursday 11<sup>th</sup> April and must be vacated by noon on Monday 14<sup>th</sup> April.
- Access to the campsite is via New Road. However, <u>please ensure you follow any local signage or the directions</u>
   <u>of SEP/Goodwood staff, as changes may need to be made to avoid congestion or if the ground conditions</u>
   dictate it.
- The Campsite Office is located near the main entrance to your campsite and is staffed 24 hours a day from Thursday morning until noon on Monday to assist you.
- Each 9m x 7m pitch is for up to four people.
- Your vehicle must be parked within your allocated pitch.
- Only one car is allowed per pitch. Due to fire regulations, cars cannot be within three metres of a sleeping unit (tent, campervan, caravan, etc.). If you travel in multiple cars, you must park any additional vehicles in the public or competitor's car parks.
- Your vehicle should only be used when necessary during your stay. A vehicle curfew will be enforced from 22:00 to 07:00, during which no car movement is permitted.
- Please try to arrive before curfew on Friday evening. However, if you arrive late, the Security Team will do their best to escort you to the correct location on the campsite. You may be asked to show your marshal's or official ID, so please keep it readily accessible.





- If you are returning to the campsite during the curfew, you may be asked to park in an alternative location overnight.
- Anyone witnessed driving inappropriately in the campsites may be charged a grass reinstatement fee by Goodwood based on the damage to the grass. The minimum charge is £250.
- Campsite users should not have to endure noise deemed a nuisance between 22.30 and 08.30. Please be
  considerate of your neighbours, especially when leaving for check in. Persistent noise offenders will be removed
  from the campsites.
- A dedicated 24-hour security team is present from Thursday until noon on Monday. Goodwood has installed CCTV on the campsite, which Goodwood's Security Team monitors.
- If you experience a security breach or any act of antisocial behaviour, please report it immediately to one of the security patrols or directly to the Campsite Office.
- Campers are welcome to use the barbecues. Those using disposable barbecues must utilise bricks from the
  Campsite Office to keep their barbecues elevated off the grass. Please ensure that these are returned, as only a
  limited number is available to service the entire campsite.

If any issues arise, please contact the Campsite Office first. Alan Stalker, the Chief Marshal, also serves as the marshal and official liaison on the campsite. His details are available in the contact section.



#### **MARSHALS ACCESS TO THE CIRCUIT**

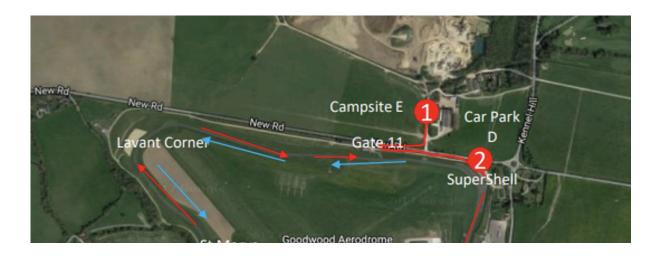
Marshals can access the circuit from 07:00 via Gate 12 near Woodcote Corner. This is on the opposite side of the road from Car park D, adjacent to the main campsite entrance; see below.







A bus service operates from 06:30 from the campsite entrance to Woodcote. (See the diagram below and stops 1 and 2).



These are the same Stagecoach buses that will be used to take marshals to Posts. (See 1.9 Marshals Coaches)

**Please note:** Your guest can access the circuit from 07:30 with their daily complimentary ticket. Anyone attempting to access before this time with a guest ticket may be denied entry.

#### **CAR PARKS**

If you have not requested a camping pass, you will receive a parking pass for Car Park D with your tickets. Car Park D is located adjacent to the campsite, as shown on the rear of the pass.

Poor weather can result in Goodwood changing car parking arrangements. Therefore, you could be directed to alternative car parks as appropriate.

Please follow any directions/instructions by Goodwood and the Car Park staff.





#### 1.3 MARSHALS LUNCH & BREAKFAST VOUCHER

As in previous years, Goodwood generously provides a packed lunch, breakfast voucher, and water bottle. These should be collected when you check in; see the section 1.4, Officials & Marshal sign-on below.

As part of Goodwood's environmental initiatives, there is a significant drive to move away from single-use plastic bottles. In line with this objective, Goodwood has installed water points around the circuit and at key points in the Paddock. The location of these standpipes/fountains is as follows:

Daffodil/Aircraft Maintenance	Adjacent to the Paddocks
Danioun/Anciait Maintenance	
Lavant Straight	Adjacent to the Toilets
Lavant Corner	Adjacent to the Toilets
Madgwick Corner	Adjacent to the Toilets
Fordwater	Adjacent to the Toilets
Fishers Cottage	Adjacent to the Toilets
Blister Hanger	Adjacent to Goodwood Organics
Paddock 7	Between ice cream and coffee seller/stall
Supershell Lawn	Adjacent to the Toilets
Hurricane Lawn	Adjacent to the Toilets
Gasoline Alley	Rear of the Caterers

The trackside locations are also highlighted on the circuit map provided by Goodwood.



In addition, large water coolers and dispensers will be available in the Paddock Hut/Office, Ultimate High, and the Crew Room adjacent to the Pit Office.

All marshals and officials are <u>strongly encouraged</u> to bring additional reusable water bottles to ensure they have sufficient to drink whatever the weather. Reusable bottles will also minimise the environmental impact of single-use plastics. Bottles can be filled up at Sign-On/Check-In and during the day at the locations above. Post Chiefs will be encouraged to make appropriate arrangements within their teams for "water runs" throughout the day as required.

#### 1.4 OFFICIALS/MARSHALS SIGN-ON





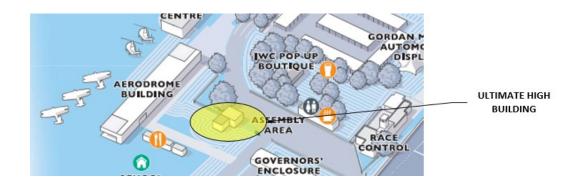
Marshals and officials will not sign on at the meeting, having previously completed the process electronically using the BARC Alpha system. The Alpha system will be your acceptance of the sign-on deceleration for both Motorsport UK and the ACU. (Both declarations can be viewed online and should be read carefully.)

#### However

All <u>Track Marshals</u> must check in with the Chief Marshal to confirm attendance between the listed times. The "Sign-On Tent" will be in the area behind Woodcote Corner. (See the Map above, under Marshals' Access to the Circuit.) Check-in will **commence at 07:00**, not before.

All <u>Medical, Rescue and Fire crews</u> must check in with the Rescue Chief, Martin Hunt, at the Medical Centre located at Gate 11. There will be a separate briefing at the Medical Centre at 07:50 for these marshals/officials. Check-in will commence at 07:30.

All <u>Non-Track Personnel</u> (e.g. Pits/Startline/Assembly Area/Parc Fermé/Senior Officials) must check in outside the Ultimate High Building (see below) adjacent to the Assembly Area to confirm attendance. Check-in at Ultimate High will commence at 07:15.



<u>Recovery Unit Personnel</u> must check in/sign on at the Circuit Office in the pitlane at the appropriate time. (Please get in touch with Gabriel Ludlow at the circuit to confirm the time and exact location).

	Saturday	Sunday
Sign-On/Check-in Starts	07:00	07:00
Post-Chiefs Briefing	07:45	07:45
Post-Chief Bus Run	08:20	08:15
On Post	08:25	08:20
Senior Clerks Inspection	08:35	08:40
First Track Activity	09:00 (Note Goodwood Hunt @ 0845)	09:00

#### 1.5 **POST CHIEF BRIEFING**

A <u>mandatory in-person Post Chiefs briefing</u> will occur at the Marshals Signing-On tent at times above.

#### 1.6 RADIOS

Post-chief radios will be issued at the Marshal's check-in. A full headset will also be issued, which **must be worn** with the radio. Details of the collection of radios for charging will be communicated each day. The headset should be retained overnight on Saturday and returned on Sunday with the radio.





Radios for all other duties (excluding Rescue/Medical, Paddock, and Scrutineers) will be distributed from the Ultimate High building, located next to the rear of the Assembly Area. Radios obtained from this location must be returned to Ultimate High each evening for charging. Headsets and earpieces should be kept overnight on Saturday and returned to Ultimate High on Sunday.

The Chief Scrutineer and Chief Paddock Marshal will issue radios for the Paddock and Scrutineers, along with instructions for charging and returning them.

Medical and Rescue radios will be issued from the Medical Centre along with instructions for charging and return.

#### 1.7 SPECIAL WHITE OVERALLS & DRESS CODE

The following procedures will apply under the control of BARC / Goodwood Staff for white overalls.

- White overalls will be issued at Marshals sign-on each day to all marshals at the following posts: 1, 2F, 19F, 20, 21F, 22, 23F, and 24 who require them. They will all be numbered and allocated to names. They must be returned to Marshals Sign-on on Sunday evening.
- Startline, Assembly Area, Paddock and Parc Fermé overalls will be issued at the Paddock Office by Daniel Smith and returned to the Paddock Office on Sunday evening.
- Anyone not attending on Sunday, please ensure you return any white overalls you have been issued on Saturday evening to the place of issue.
- The overalls are 'Proban' or flame-retardant material.

Observers and flag marshals may dress in "Country Casual" style (i.e. tweed jacket and tie) rather than overalls if they wish.

The dress code for senior Officials, including Race Administration and Race Control, is white BARC shirts.

Any Marshal/Official who would like to look around the paddocks and other areas at convenient times must remove their overalls and be suitably dressed as per the following:

While there is no formal dress code for the Members Meeting, we politely ask you to refrain from wearing denim and trainers. For further guidance, please refer to the Goodwood website and the "what to wear" section at https://www.goodwood.com/motorsport/members-meeting/plan-your-day/

USE OF CAMERAS OR MOBILE PHONES WHILST ON DUTY IS PROHIBITED, unless it is necessary to send a report to Race Control.

#### 1.8 AVAILABILITY

Unfortunately, we are unable to accept volunteers on any day. Please advise the BARC office if you are unable to attend by returning your passes to the following address:

BARC Competitions Thruxton Circuit, Andover. SP11 8PN Tel: 01264 882210

Email: volunteers@barc.net

If you cannot attend, please call BARC HQ or the Chief Marshal. (Contact information is provided below.)

#### 1.9 MARSHALS COACHES

Coaches will be parked on the track at Woodcote Corner from 07:45 on both days to take marshals to their posts. Those on posts (1-2 and 20-24) are asked to walk to their location.





Coaches will collect marshals at the end of the day after the last session, dropping them off at Woodcote Corner or returning to the campsite.

#### 1.10 SPECIAL CIRCUIT RULES

The Duke of Richmond is very keen to continue the unique feel of this meeting, which can only be achieved by everyone paying the strictest attention to the smallest detail. Therefore, your full co-operation is vital in this matter. However, we are sure that you will all be keen to enter the spirit of this event and will thoroughly enjoy yourselves.

No post-1985 vehicles other than those previously authorised will be allowed into the circuit (e.g., Rescue Units, Breakdowns, etc.). These must not be parked around the Start/Finish section or in the Paddock. Rescue Units, Fire cars, and Breakdowns must immediately be taken to their post after sign-on and may only go on track under the direct instruction of Race Control. It will not be possible to switch locations between sessions.

#### 1.11 SATURDAY EVENING ENTERTAINMENT

Marshals and officials are invited to the Saturday evening entertainment, including food, music, and fireworks. Please note that white or orange overalls are not permitted while attending this event.

More details of the evening entertainment can be found on the Goodwood website at:

https://www.goodwood.com/motorsport/members-meeting/plan-your-day/,

Click on Saturday evening party. A venue map can also be found under the "Map" tab on the above link.

#### 1.12 NOTICE BOARD and RESULTS

The official notice board can be found at: <a href="https://www.barc.net/online">https://www.barc.net/online</a> noticeboard/2025-goodwood-82nd-members-meeting-april-12-13/

The results will also be published on the TSL website: <a href="https://www.tsl-timing.com/event/251565">https://www.tsl-timing.com/event/251565</a>

#### 1.13 SOCIAL MEDIA

Officials are reminded not to comment on social media sites that may be deemed derogatory, defamatory, obscene, or libellous. Remember that comments made are very public and can be seen by possibly more than your intended audience. As with all BARC meetings, the <a href="BARC Social Media Guidelines">BARC Social Media Guidelines</a> apply and provide more details on policy.

#### 1.14 SAFEGUARDING and RACE WITH RESPECT

Several officials within the clubs (BARC and Lansdowne) are appointed as safeguarding officers and are available to deal with problems that may arise or are brought to their attention.

Issues can also be raised by contacting the Senior Clerk of the Course at the event or by contacting a safeguarding officer. (BARC Safeguarding Guidelines/Policy can be viewed on the BARC website at <u>BARC Safeguarding Guidelines</u>).

Alternatively, you can use the online <u>BARC Safeguarding Incident Report Form</u> to report any problems that have arisen.

The safeguarding officers present at this meeting are below under "CHIEF MARSHAL and BARC CONTACTS."

As with all Motorsport UK permitted events, the 82<sup>nd</sup> Members Meeting is subject to the Motorsport UK Race with Respect code of conduct. Full details can be found at https://www.motorsportuk.org/racewithrespect/.

If you have a complaint, concern, or issue under this code of conduct, please get in touch with the Senior Clerk of the Course or one of the Safeguarding Officers at the event, details of which are below.

#### 1.15 LIVE STREAM and TELEVISION





This event will be live-streamed on the Goodwood website (<a href="www.goodwood.com">www.goodwood.com</a>). Therefore, advertising restrictions apply per NCR Ch.6 App. 1 Art. 8.1e (i.e., no tobacco or offensive-related sponsorship/signage on overalls, etc.). If you have any of these, please cover them appropriately or seek guidance from the Chief Marshal/Clerk of the Course.





#### 1.16 OFFICIALS LIST

**SENIOR CLERK OF THE COURSE** 

**David Cartwright** 

**STEWARDS** 

Andy Dee-Crowne (MSUK)
Pete Batten Wright (ACU)

**EVENT/CLUB STEWARDS** 

Fergus Whatling (Cars) Ian Hattersley (Cars)

Paula Batten Wright (M'cycles)

Louise Perkin (M'cycles)

SECRETARY OF THE MEETING

Nicole Cummins (Cars) Sally Russell (M'cycles) Mark Baulch (Deputy)

David Wheadon (Deputy – Friday)

**CLERKS OF THE COURSE (Cars)** 

Dorothy Uwota Colin Oakley Mike Heath

David Wheadon (Deputy)

**CLERKS OF THE COURSE** 

(M'cycles)

Phil Southern

Sally Russell (Deputy)

Hon. DRIVING STANDARDS

<u>ADVISOR</u>

Martin Donnelly

**CHIEF OBSERVER** 

Peter Chubb

Andy Johns (Deputy) Keith Johns (Assistant)

CHIEF INCIDENT OFFICER

Richard Sneader (Cars) Ben Robinson (M'cycles)

**EVENT MEDICAL DIRECTOR** 

Dr. Kate Bunyan

TRACK CHIEF MEDICAL OFFICER

Mr. Nick James

TRACK MEDICAL TEAM MANAGER

Steph Garner

TRACK MEDICAL TEAM

Doctors:

Saranga Sothisrihari Prof. Martin Smith Catherine Chatfield-Ball Luke Staveley-Wadham

Mark Tyler

Eyston Vaughan-Huxley

**Kevin Zammit** 

Paramedics: Chris Attfield Carl Bowkett Gerry Davis

Jakob Humphrey

Jez James Aumir Masud Dave Stubbs

Nurses:

Karen Bumstead Paul Huckle Sharon Wells

Rescue Chief:

Martin Hunt

Rescue Units: BARC HQ1 BARC HQ2 BARC Midlands

CHIEF SCRUTINEER

Alan Clancy (Cars)

**CHIEF TECHNICAL OFFICER** 

Andy Reynolds (M'cycles)

SCRUTINEERS (Cars)

Denise Clancy (Administration)

Clive Greaves Ron Humphries Anna McColl Dunan Porch Kevin Hercock Derek Smith Andrew Crook Emily Murrell Rod Bennett

Lee Fowler Bryan Thomas Rowan Corney Sue Fletcher

Chris Keys

TECHNICAL OFFICIALS (M'Cycles)

Dave Pickering Shelagh Reynolds

**ELIGIBILITY TEAM (Cars)** 

Keith Marchment I/C
Howard Corbally
Nigel Jones
Keith Andrews
David Newton
Doug Chivers
Henri Pluton
Ian Mcinder
Jason Lindsey
Des Lindsey
Neil Trundle

**ELIGIBILITY TEAM (M'cycles)** 

Gordon Russell

**GOODWOOD CONTROL LIAISON** 

Carol Glenn

CHIEF TIMEKEEPER

Sarah Evans

**TIMEKEEPERS** 

Trevor Baker Michelle Evans Lorraine Pinner Maralyn Knight

**CHIEF MARSHAL** 

Alan Stalker

Andrew Harris (Deputy)

**RACE PHONES / LOG** 

Rachel Day

Susannah Johnson

CHIEF PADDOCK MARSHAL

**Daniel Smith** 





CHIEF PITS & STARTLINE
MARSHAL

Nick Allison

<u>CHIEF PARC FERME MARSHAL</u> Bev Wetherill

CHIEF ASSEMBLY AREA MARSHAL Ruth Phillips **SAFETY & LEAD CAR TEAM** 

Paul Hagen (Driver) Evelyne Buanic (Driver) Alec Graham (Driver) Alan Evans (Driver) Dave Fry (Observer) Sam Waters (Observer)

BREAKDOWN VEHICLES
Everymans Garage

Goodwood Motor Circuit Westbourne Motors Ace Classics

SAFEGUARDING OFFICERS
Dorothy Uwota (BARC)
David Cartwright (BARC)
David Wheadon (BARC)
Sally Russell (Lansdowne)
Gabriel Ludlow (Goodwood)
Rupert Crayston (Goodwood)

## 1.17 POST ALLOCATIONS

Post	Post Chief	Flags	Incident
1	Jeff Cusworth Ian Seager	Helen Johns Richard Lance	Anthony Boden, John Gunner, David Shelton
2	Neal Callaghan		Peter Day, James Henn, Ed Miller
2F		Brian Jones Gary William Crow	
3	Jeremy Davies	Thomas Davies Alan Skinner	Dan Bedford I/O, Rowan Beesley, Timothy Fry, Glen Slack, Keith Wright, James Carter (ACU)
4	Stewart Cook Kevin Ray	Timothy Kempster Glen Macinally	Tim Cook I/O, Chris Beyerman, Lindsey Beyerman, Richard Leighton, Bryony Sherlow, Max Davis (ACU)
5	Stephen White	Adrian Grindley Martin Grindley	Paul Mason I/O, John Collins, Darren Fry
6F		Mark Britt Tim Jackson	
7	Arno Viandier		John King, Leon Oram
8	Philip Cooke	David Woodmore Anthony Woollett	Mike Powell I/O, Stuart Bond, Peter Lyons, Andy Player





9F		John Norton Thomas Wright	
10	Robin Salmons		Robert Chivers I/O, Tony Corby, Zoltan Tasnady, Dave Woods, Nick Luffman (ACU)
11	Jon Tillott		Robert Hambly I/O, Nick Brewer, Nigel Jones, Andrew Sayers, John Sayers
12	Liz Vivash	Matthew Ferrier Philip Irving	Julian Fowler I/O, Nathan Cooper, Simon Lloyd, Laura Tomlinson, Ped Briggs (ACU)
13	Helen Magee	Bernard Talling Peter Talling	Colin Drumm I/O, Richard Arthur, Andrew Blestow, Allan Hopper, Tom Stanley
14	Pam Green	Samantha Goodge David Wright	Steve Green I/O, Emily Mansfield, Peter Packham, Gareth Thomas-Impney, Malcolm Thompson, Craig Townsend, Ian Holroyd (ACU)
15	lan Lawson	Annette Benson Adam Stubbs	Keith Bond I/O, Carolyn Bond, Nigel Came, Donald Ian Willox, Paul West, Paul Kingston (ACU)
15A			Tim Chittleburgh I/O, Simon Jones, Kevin Page
16	Philip Steward		Paul Foster, Alex Horne
17		Carl Brooker Norman Ian Ashcroft	
18	Richard Owen	Benjamin Smith Derek Wigzell	Bill Brighton, Michael Noakes
19F		Ben Martin Philip Sephton	
20	Michael Read Joe Shingler	Jon Hillard David Wickham	Anthony Gregory I/O, Janice Ballanntyne, Roger Good, Nicholas Hackett, Steve Larkcom, Caitlin Slade, Paul Leckey (ACU)





21F		Curtis Featherston Alex Hodgkinson Andrew Ringrose	
22	Michael Sargeant Peter Vernon Lawes		Gary Macklin I/O, Roger Allen, Chris Furlong, Nick Harber, Duncan Pattrick, Rene Terol, Robert Tyler, Nick Taylor (ACU)
23F		lan J Redhouse Peter Sandford	
24	Chris Davenport		Ken Tapping, Jonathan Undrell

#### 1.18 PADDOCK, PIT AND STARTLINE ALLOCATIONS

#### PADDOCK - Daniel Smith (I/C)

Ki Beard, Steph Beeken, Christopher Brown, Dennis Butler, Laura Carter, Micky Cimitan, Pat Clark, Alan Dunning, Roger Freeston, Libby-Grace Henderson, Alan Hancock, Stephen Henderson, Tony Hoyle, Sue Jessop, Sarah Lawrence, Angela Matano, Tony Moreton, Andrew Morle, Ed Moses, Christine Nicholls, Gordon Nicholls, Nicky Outlaw, Stephen Rees, Stuart Reid, Phil Smith, Paula Underwood, Stephen White, Anita Wood, Archie Wood

#### STARTLINE / PITS - Nick Allison (I/C)

Guy Bampton, Andrew Bray, Denise Chambers, Joe Coffin, Fi Farquar, Kevin Holcombe, Robert Horsell, Rebecca Kennedy, Jane Lund, Michael Palmer, Scott Petrie, Bridget Rivers-Moore, Liz Rowland, Tom Rowland, Liz Ryan, Stephen Saunders, Andrea Skyring, Stuart Stamp, Henrick Toeset, Andrew Underwood, Steve Webb

#### ASSEMBLY AREA – Ruth Phillips (I/C)

Stu Attmere, Angelique Auclair, Ian Bowles, Kate Bowles, Paul Izzard, Samuel J White, Paul Mann, Louise Olliver, Lee Robinson

## PARC FERME - Bev Wetherill (I/C)

Alan Boddy, Wendy Compton, Richard Green, Shaun Herilhy, John Huttly, Barry Kennward, Steve Lund, Paul Woodman

Please note that these are the duties you volunteered/selected for at this event. Every effort has been made to allocate people to their preferred duties. Please do not exchange duties with another marshal or turn up to a different post with the expectation of getting accommodated.

Any concerns should be raised in the first instance with the Chief Marshal.

#### 1.19 CHIEF MARSHAL and BARC CONTACTS

#### **Competitions Administrator**

Julie Hill E-mail: competitition@barc.net





**Chief Marshal** 

Alan Stalker Telephone: 07814 181801 E-mail: alan@vtlmedia.com

Club Safeguarding Officers at the event

David Wheadon (BARC)

Telephone: 07931 265472

E-mail: duwota.barc@gmail.com

Telephone: 07949 927534

E-mail: david.wheadon@barc.net

David Cartwright (BARC)

Telephone: 07807 952768

E-mail: dcartwright.barc@gmail.com

Sally Russell (Lansdowne)

Telephone: 07710 435086

E-mail: russell.sally4@gmail.com

Please use the following email addresses at the meeting to contact either the Senior Clerk or the Secretary.

**Secretary of the Meeting** 

Nicole Cummins E-mail: ncummins.barc@gmail.com

**Senior Clerk of the Course** 

David Cartwright Telephone: 07807 952768 E-mail: dcartwright.barc@gmail.com





# 1.20 Marshals Running Order

To follow





# 1.21 Venue Map (also available on Goodwood's website).

To follow