



VERSION	AMENDMENTS
Version 1	First Issue

These Final Instructions must be read in conjunction with the [BARC Standing Regulations \(2024 v1\)](#), Current [BARC H&S Guidance \(March 24\)](#) which are available on the BARC website in the “Documents” section and using the links above, and the 2024 BARC SAFETY BULLETIN on Page 7 of these Instructions.

In the event that any race has to be stopped then the Clerk of the Course reserves the right to send the race back to the paddock and only undertake a further restart at the end of the day if time permits.

1 COMPETITOR INFORMATION

All competitors are required to uphold the standards of the Motorsport UK Race with Respect code – please see the full code of conduct via this link [Race with Respect - Motorsport UK](#)

1.1 CHAMPIONSHIPS/SERIES RACING:

Vertex Caterham Seven Championship UK
 Motul Caterham 310R Championship
 Mission Motorsport Caterham 270R Championship
 Bilstein Caterham Roadsport Championship
 Caterham Academy (Both Groups)
 SIM Track Caterham Graduates Championship

1.2 PADDOCK ACCESS & ALLOCATION:

Please see the paddock plan in Section 5. It is important that teams only park in their designated area. Any competitor/team that parks in an area that is not assigned for them and refuses to move when asked by an official will be reported to the Clerk of the Course for penalty up to disqualification.

The garages have been allocated to Caterham Motorsport for both days.

Paul Abbott is helping with the paddock management; he can be contacted via the details provided in Section 2.4. He will be onsite from Thursday afternoon until Saturday Morning.

Teams using the Pit Garages are reminded that it is their responsibility to ensure that persons under the age of 16 years old are not allowed access to the pit lane.

To ensure that space is used for racing activities, all private cars and non-essential vehicles are to be parked outside of the main paddock area in the “Competitor/Marshals Car Park” as per Section 5 maps.

Access to the paddock will be available from 18:00 on Friday. Please respect the times and directions of the officials – the controls are there to aid the successful running of the event.

1.3 PASSES:

Passes will be sent to you under separate cover.

2024 BARC Vehicle Passes will be used for this meeting, please ensure your pass is stuck in your support vehicle’s windscreen. Without this pass, your support vehicle will not be given access to the paddock.

1.4 SIGNING-ON:

Competitors will not sign-on at the meeting having previously completed signing on electronically, and having uploaded photographs of the front, and back, of their current race licence (signed) using the [BARC Alpha system](#).

Licence upgrade cards. Drivers are reminded that upgrade cards must be valid bearing a recent photograph and be signed by the driver. Drivers who wish to have their upgrade card signed should bring them to race admin on the morning of the event. They can then be collected 30 minutes after the respective race has concluded.

1.5 ENGINE/NOISE POLLUTION:

Engines must not be run before 09:00 or after 20:00 on both days. The noise limit and location of the noise test at this event is as follows:

105dB (static) – All Grids –Assembly Area (prior to qualifying)



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1.6 SCRUTINEERING & ELIGIBILITY:

All vehicles and driver equipment will be examined at the times indicated in table below. These are also included on the timetable in Section 4.

Video equipment may be fitted to a vehicle if it is not used for commercial purposes. All video equipment must be fitted to the vehicle at scrutineering. Failure to do so may mean that the camera is removed.

Scrutineering will be available from 1pm until 5pm on Friday Afternoon, and at the times indicated below:

Scrutineering Times:

Grid	Day	Time	Venue
All Grids	Friday	1pm – 5pm	Scrutineering Bay
Caterham Graduates Paid Practice – ALL Entries/Drivers	Saturday	07:00	Scrutineering Bay
Caterham Academy White – ALL Entries/Drivers	Saturday	07:30	Scrutineering Bay
Caterham Seven 270R – New Entries/Drivers	Saturday	08:00	Scrutineering Bay
Caterham Graduates Sigma 150 – ALL Entries/Drivers	Saturday	08:30	Scrutineering Bay
Caterham Academy Green – New Entries/Drivers	Saturday	09:00	Scrutineering Bay
Caterham Seven 310R – ALL Entries/Drivers	Saturday	09:30	Scrutineering Bay
Caterham Seven UK – New Entries/Drivers	Saturday	10:00	Scrutineering Bay
Caterham Graduates Sigma 135 – ALL Entries/Drivers	Saturday	10:30	Scrutineering Bay
Caterham Roadsport – New Entries/Drivers	Saturday	11:00	Scrutineering Bay

1.7 BRIEFINGS:

New Driver Briefings

New Drivers Briefings will form part of the Championship Briefings detailed in the table below. A Clerk will be available from 08:30 at Race Admin should any driver have any queries.

Championship Briefings:

Grid	Day	Time	Venue
Caterham Academy Both Groups	Saturday	08:00	Caterham Motorsport Race Centre
Caterham Seven 270R & 310R	Saturday	08:40	Caterham Motorsport Race Centre
Caterham Seven UK / Roadsport	Saturday	09:20	Caterham Motorsport Race Centre
Caterham Graduates All Grids	Saturday		ONLINE BRIEFING NOTES

1.8 CIRCUIT ACCESS/PRACTICE AND QUALIFYING PROCEDURE

All Championships: All vehicles will need to go to the assembly area marked on the paddock plan (section 5). For practice and qualifying competitors will be released onto the circuit at the start of their session. At the end of all practice, qualifying and races, vehicles will take the flag, complete a slowing down lap, enter the pit lane making their way to Parc Fermé located at pit exit on the left.

1.9 MAXIMUM STARTERS:

40 - All Classes

1.10 START PROCEDURE:

The following Championships/classes will have a **Standing Start:** All Grids

All Grids will be released to go straight onto the circuit to form up on the grid. After receiving the “countdown” and “green” flag, competitors will then commence the green flag lap. At the end of the green flag lap, competitors will take up their grid positions, the 5 second board will be displayed, the start lights will come on and when extinguished, the race will commence.

All classes are must undertake the green flag lap at an appropriate speed. The Organisers reserve the right to commence the race clock 3 minutes after the start of the green flag lap.

1.11 RESULTS & NOTICE BOARD:

All time sheets, grids and results are deemed to be provisional until the conclusion of all judicial actions.

Results will be available on the TSL website: [HERE](#).

The official notice board is online at: [HERE](#).



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1.12 PODIUM/PRESENTATIONS:

Podium finishers will be stopped in Parc Fermé to undertake interviews for the Live Stream. Officials will direct cars as necessary.

1.13 CIRCUIT & MEETING NOTES:

BARC will not be liable for any damage caused to vehicles being recovered from the track.
The circuit fuel station will be open during the meeting.

1.14 LIGHT PANELS AND FLAG SIGNALS

At venues where light panels are operational, these light signals will take priority and may be supplemented with flags. For reasons of safety, in case of conflicting signals between the flags displayed by marshals and the light panels, drivers must comply with the requirements of the signal with the highest level of safety.

In order of precedence: Red Flag, Safety Car, VSC, Double Yellow Flag, Single Yellow Flag, Green Flag.

Please see the information sheet in Section 5 these final instructions for a diagram of the different light panels that will be used.

1.15 TRACK LIMITS

The attention of Competitors is drawn to the current Motorsport UK regulations regarding track limits which have come into place on June 1st 2023. Track limits will be monitored around the circuit. A driver will be judged to have left the track if any part of the contact patch of any tyre of the vehicle goes completely beyond either the outer edge of any kerb or the white line where there is no kerb.

Unless championship regulations state otherwise, the following penalties will be applied:

In qualifying sessions: The lap time on which the breach occurred will be disallowed for the purposes of establishing grid order for the relevant race but will still count towards the minimum number of laps required to qualify for the relevant race. Note of times that have been disallowed will be made on the results sheet for that session.

In race sessions: A first breach will be noted. A second breach will result in the driver being shown the Black & White flag. A third breach will result in the driver receiving a 5-second time penalty. A fourth breach will result in a further 10-second penalty being added to your race time. A fifth breach will result in a 'Drive Through Penalty' Q.12.26 (h) in addition to the preceding time penalties. A sixth further breaches will result in a Black Flag.

Should the number of breaches or the timing of the receipt of the Judge of Fact reports in race control, prevent the above procedure from being implemented, the Stewards (where they are the designated authority to impose such a penalty), may, at their discretion and after the race, invoke article Q.12.21.4 of the Motorsport UK Regulations and impose a post-race penalty.

1.16 TIMING OF DECISIONS

If the Clerk of the Course holds a formal inquiry into an incident and subsequently issues a formal decision to a competitor, a verbal decision will be issued followed by a document sent to the competitor by email. The timing of the decision will be when it is given verbally, and this will be the time recorded on the decisions. This will also be the time that the appeal period, where applicable, begins.

TRANSPONDER HIRE

If you need to hire a transponder for this meeting, you must do so by the Wednesday prior to the event. This can be done by visiting the TSL-Timing shop: [Click Here for TSL Transponder Hire Shop](#)

Don't leave it until the race weekend, the timekeepers may not be able to supply you a transponder if you have not pre ordered one. This could lead to you being in breach of MSUK Regulation 12.8.1.



2 OFFICIALS/MARSHALS INFORMATION

2.1 OFFICIALS:

Motorsport UK Steward:	Ken Tyrer
Club Stewards:	Ian Watson, Fred Myerscough
Senior Clerk of the Course:	Vickie MacClinton (Caterham Motorsport)
Clerks of the Course:	Steve Hill (7 UK/Roadsport), Darren Holmes (Academy Green/White), Mark Mitchell, (270R/310R), Nigel Jones (CGRC), Carol Glenn (Ops)
Assistant Clerks of the Course:	Joshua Mendelsohn, Martin Brinkworth, Abbi Fulbrook
Secretary of the Meeting:	Julie Hill, Anita Joy (Deputy)
Race Phones / Radios:	Aimee Watts
Chief Scrutineer:	Robert Bassett
Chief Marshal:	Linda Jordan
Medical Officer:	Donington Park Circuit
Chief Timekeeper:	Gethin Rees, TSL Timing Ltd
Commentators:	John Ward, Gary James
Event Officials:	Members of the BARC & other MSUK recognised clubs
Ambulance Services:	Intercounty Paramedic
Rescue Unit:	BARC Mids, Donington ES Team
Breakdown Vehicles:	Donington Park Circuit
Safety Car Drivers/Observers:	Paul Hagen, David Glanville-Davies

2.2 OFFICIALS/MARSHALS SIGN ON:

Officials will not sign-on at the meeting having previously completed signing on electronically using the [BARC Alpha system](#). However, all marshals must see the chief marshal between the times below to confirm their attendance and receive their post allocation.

Personnel	Saturday	Sunday
All officials	07:30	07:30
Post-Chiefs Briefing	08:00	08:00
On Post	08:30	08:30
Clerks Inspection	08:40	08:40
First Activity	09:00	09:00

2.3 MARSHALS MATTERS:

Check in will take place at the times shown above in Garage 39.

The Post-Chiefs briefing will also take place at the times shown above in Garage 39.

Please remember you should not use mobile phones or cameras while on duty unless it is necessary to send a report to Race Control.

If you are unable to attend, please contact the Competitions Department and return your passes to the BARC.

Breakfast rolls and hot drinks will be provided for all Marshals. Please collect your breakfast voucher at Marshals Check In and use it in the Garage 39 Café.

2.4 BARC CONTACTS:

Event Manager:	John Hutchison	E: john.hutchison@barc.net	T: 01264 882 209
Chief Marshal:	Linda Jordan	E: ljordan.barc@gmail.com	T: 07748 483 650
Paddock Manager:	Paul Abbott	E: N/A	T: 07919 427 458

Whilst at the meeting, please use the following email addresses to contact either the Senior Clerk, the Secretary or a Safeguarding Officer.

Secretary of the Meeting:	Julie Hill	E: Julie.hill@barc.net
Senior Clerk of the Course:	Vickie MacClinton	E: vmacclinton.barc@gmail.com
Safeguarding Officers:	Vickie MacClinton	E: vmacclinton.barc@gmail.com
	David Wheadon	E: david.wheadon@barc.net



3 GENERAL INFORMATION:

This meeting is organised by the BARC governed by the General Regulations of the Motorsport UK incorporating the provisions of the FIA International Sporting Code, additional Supplementary regulations, and any written instructions that the organisers issue for the meeting.

This meeting will be held under the following Motorsport UK permit numbers:

National: **135437**
Interclub: **135438**

3.1 LIVE SNATCH:

There will not be any “live snatch” at this meeting. Vehicles may be removed from the circuit when the race is neutralised under Safety Car conditions.

3.2 RED SIGNAL:

Any category which generates a “red” may be placed toward the end of the schedule subject to time being available.

3.3 JUDICIAL PROCEDURES:

The judicial procedures for this meeting remain unaltered except that paperwork will be dealt with electronically. Any protest or appeal needs to be lodged with the Secretary of the Meeting in the administration office or the Clerk of the Course by email.

Once a decision has been made it will be announced verbally and passed by email to those concerned. The time limits for any protest or appeal remain unaltered.

3.4 RACE-DAY INFORMATION:

The organisers will try to run the programme as published however they reserve the right to bring forward, delay or abandon sessions to suit the conditions.

A digital Race Day Programmes will be available on the BARC event page:

The notice board is online: [HERE](#).

Results will be published on the TSL website: [HERE](#).

3.5 SOCIAL MEDIA

Both officials and competitors are reminded that they should not make comments upon social media sites which may in any way be deemed derogatory, defamatory, obscene, or libellous. You should remember that comments made are in a public arena and can be seen by more than your intended audience. Please read the [BARC Social Media Guidelines](#).

3.6 SAFEGUARDING:

Several officials within the club are appointed as safeguarding officers and are available to deal with problems which may arise or are brought to their attention. Issues can be raised by contacting the senior clerk of the course at an event or contacting a safeguarding officer whose details can be found within the [BARC Safeguarding Guidelines](#).

3.7 LIVE STREAM:

This event will be live streamed on the [BARC YouTube channel](#) and the [BARC Facebook Page](#)

3.8 GENERAL HEALTH & SAFETY:

Championship Co-ordinators and representatives are asked to visually check garages and working spaces for the following:

- 1) Fuel is stored in suitable containers with lids away from sources of ignition;
- 2) Each competition car has one suitable fire extinguisher stored in a usable location (i.e., not in race transporter) and is both tested and in-date;
- 3) Floor/ground is kept clean & tidy;
- 4) Waste is disposed of in identified bins & containers provided by the circuit. Waste must not be mixed or waste left around the site. In the event that the BARC is charged for such issues then the charge will be passed on to the championship concerned if the individual cannot be identified;
- 5) Old tyres must be taken away by teams/competitors unless the championship has arrangements with the tyre company (there will be a waste disposal charge levied to the championship for any items which are controlled/hazardous that BARC and/or Circuit have to dispose of);



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- 6) No trailing electrical cables that can cause electric shock or tripping hazard;
- 7) Waste/grey water from motorhomes must be disposed of in line with circuit requirements;
- 8) Work at height without harnesses and fall restraints is not permitted.

3.9 SPECTATORS AND CHILDREN

Competitor tickets and public tickets (purchased via MSV) will grant access to the paddock, accompanied children under 13 years of age will be admitted free of charge but a ticket still needs to be purchased for them.

3.10 NON-COMPETITON VEHICLE SAFETY

Entrants, Teams, and Competitors must ensure that all vehicles are used in accordance with manufactures instructions and under no circumstances should anyone be allowed to ride or hang on to buggies, tyre trolleys, roll bars, side pods and the like.

3.11.1 A maximum 10 mph speed limit will be in force in all public areas except in the paddocks where it is 5 mph.

3.11.2 The use of pedal cycles and the like are strongly discouraged, particularly when ridden by children. All children should be always under the supervision of a responsible adult to try to ensure their safety.

3.11.3 The use of e-scooters is strictly forbidden.

More information can be found via this link to the Current [BARC H&S Guidance \(March 24\)](#).



SAFETY FIRST

2024 SAFETY BULLETIN

This safety bulletin supports the BARC 2024 Health and Safety Guidance, Supplementary Regulations and Final Instructions

1. VEHICLES, SCOOTERS, BUGGIES & QUADS

- The use of quad bikes and buggies must be covered by 3rd party insurance when driven within the confines of the venue.
- No mini-bikes, scooters or 2-wheeled transport allowed.
- Observe venue speed limit at all times.
- Absolutely NO electric stand-on scooters.



2. SAFE BUGGY & QUAD USE

- Only drive if you hold a valid licence
- Do not leave keys in ignition
- Observe maximum speed limits at all times
- Observe one-way systems at all times
- No carrying of unsecured loads
- No riding on equipment trolleys
- All passengers must be seated



3. WORKING AT HEIGHT – ESPECIALLY ON TRAILOR UNITS

NEVER STAND ON A ROOF WITHOUT PROTECTION FROM FALLING

- Put up secure side barriers
- Use clipped on full safety harness
- Use a secured ladder / steps
- All ladders must be “footed”
- Only use ladders and steps to EN 131
- Ensure equipment is not damaged



4. SPECTATING

- Do not spectate from tail lifts / trailer roofs
- Only spectate from truck roofs if appropriate safe access and barriers are in place.
- Do not climb on / spectate from venue infrastructure e.g. waste bins, fencing or generators



5. HOT WORKS AND FUEL

- Keep fuel storage to a minimum and in a safe location
- Keep extinguisher suitable for fuel fire close by
- Comply with all refuelling regulations
- Refuel when engine is turned off and cooled
- Keep fuel away from ignition sources



6. CABLES AND TAIL-LIFTS

- Securely cover hoses and cables.
- Tail lifts should not be left unattended at halfway point.
- Consider using “Tensabarriers” to avoid pedestrians walking under lifts
- Use harnesses or guardrails where possible or appropriate



NO TRAILING CABLES



Your co-operation is appreciated



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4 TIMETABLE:

Meeting Code:		HQ21		Timetable Published		v2		27/09/2024	
Saturday									
Start	End	Duration	Category	Session	Scrut	Sign-on			
09:05	- 09:25	00:20	SIM Motorsport Caterham Graduates Championship - combined	Paid Practice	07:00				
09:35	- 09:50	00:15	Caterham Academy (White)	Qualifying	07:30				
10:00	- 10:20	00:20	Mission Motorsport Caterham Seven 270R Championship	Qualifying	08:00				
10:30	- 10:50	00:20	SIM Motorsport Caterham Graduates Championship - Sigma 150	Qualifying	08:30				
11:00	- 11:15	00:15	Caterham Academy (Green)	Qualifying	09:00				
11:25	- 11:45	00:20	Motul Caterham Seven 310R Championship	Qualifying	09:30				
11:55	- 12:15	00:20	Vertex Caterham Seven Championship UK	Qualifying	10:00				
12:25	- 12:45	00:20	SIM Motorsport Caterham Graduates Championship - Sigma 135	Qualifying	10:30				
12:55	- 13:05	00:10	Vertex Caterham Seven Championship UK	Superpole					
13:15	- 13:35	00:20	Bilstein Caterham Roadsport Championship	Qualifying	11:00				
13:35	- 14:20	00:45	Lunch break						
14:20	- 14:40	00:20	Caterham Academy (White)	Race No.	1				
14:55	- 15:15	00:20	Mission Motorsport Caterham Seven 270R Championship	Race No.	2				
15:30	- 15:50	00:20	Vertex Caterham Seven Championship UK	Race No.	3				
16:05	- 16:25	00:20	Caterham Academy (Green)	Race No.	4				
16:40	- 17:00	00:20	SIM Motorsport Caterham Graduates Championship - Sigma 150	Race No.	5				
17:15	- 17:35	00:20	Motul Caterham Seven 310R Championship	Race No.	6				
18:00			Sunset						
Sunday									
Start	End	Duration	Category	Session					
09:05	- 09:20	00:15	Caterham Academy (Autumn Trophy)	Qualifying					
09:30	- 09:50	00:20	Bilstein Caterham Roadsport Championship	Race No.	7				
10:05	- 10:25	00:20	Vertex Caterham Seven Championship UK	Race No.	8				
10:40	- 11:00	00:20	SIM Motorsport Caterham Graduates Championship - Sigma 135	Race No.	9				
11:15	- 11:35	00:20	Motul Caterham Seven 310R Championship	Race No.	10				
11:50	- 12:10	00:20	Mission Motorsport Caterham Seven 270R Championship	Race No.	11				
12:10	- 12:55	00:45	Lunch break						
12:55	- 13:05	00:10	Vertex Caterham Seven Championship UK	Start Procedure					
13:05	- 13:25	00:20	Vertex Caterham Seven Championship UK	Race No.	12				
13:40	- 14:05	00:25	SIM Motorsport Caterham Graduates Championship - Sigma 150	Race No.	13				
14:20	- 14:40	00:20	Caterham Academy (Autumn Trophy)	Race No.	14				
14:55	- 15:15	00:20	Bilstein Caterham Roadsport Championship	Race No.	15				
15:30	- 15:50	00:20	Mission Motorsport Caterham Seven 270R Championship	Race No.	16				
16:05	- 16:25	00:20	Motul Caterham Seven 310R Championship	Race No.	17				
16:40	- 17:05	00:25	SIM Motorsport Caterham Graduates Championship - Sigma 135	Race No.	18				
17:58			Sunset						

Note: All Race start times are Green Flag Lap times.

All timetables are subject to change, therefore please be in the assembly area at least 20 minutes prior to the scheduled starting time of your qualifying session or race







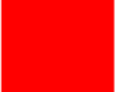






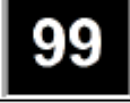








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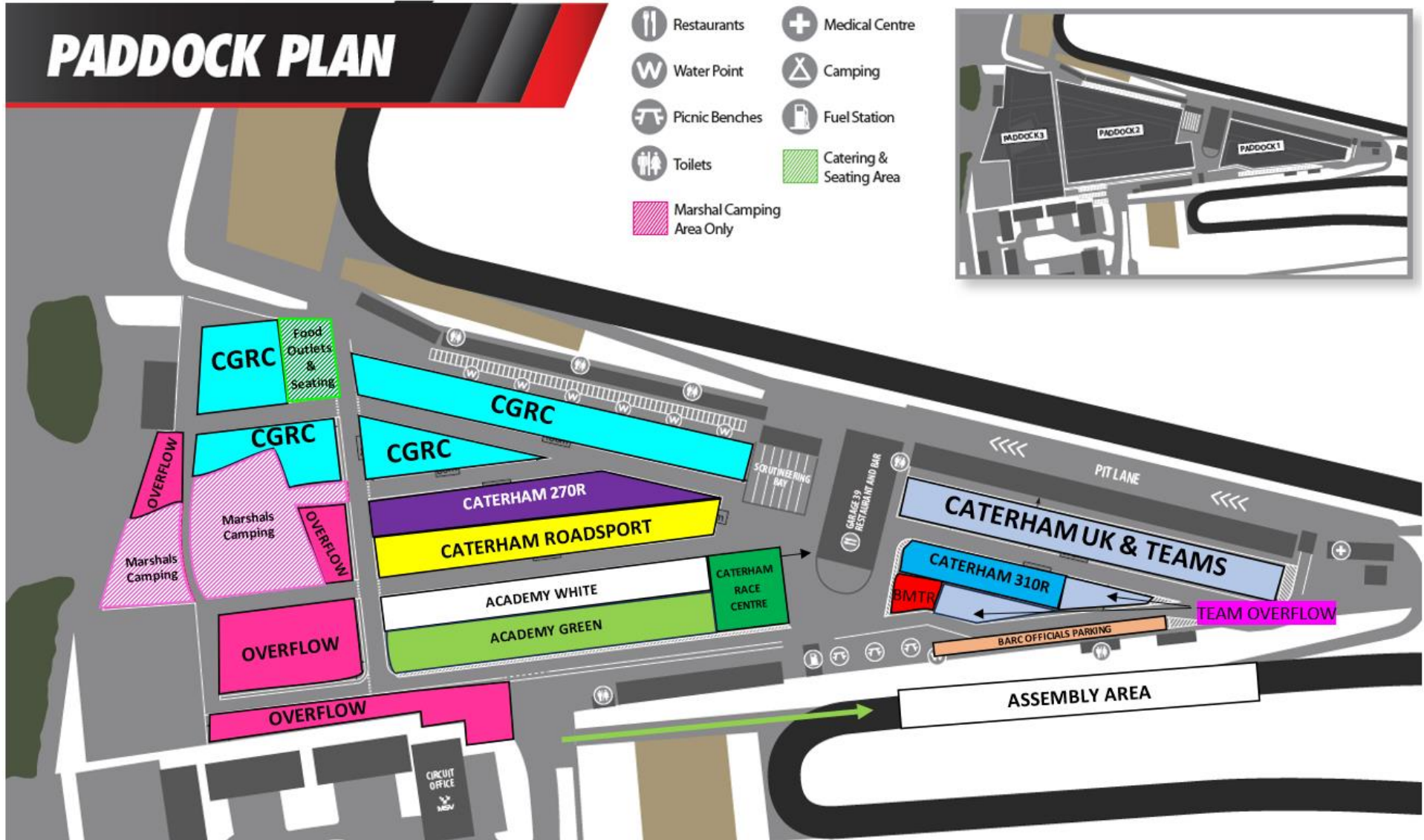


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FLAG TYPE	LIGHT PANEL DESIGN
Yellow Flag	
Double Yellow Flag	
White Flag	
Green Flag	
Blue Flag	 
Red Flag	
Slippery surface Flag	
Safety Car Flag	
Pit Entry Flag	 
Pit Entry Closed Flag	
Mechanical Problem Flag	 
Unsportsmanlike behaviour Flag / Warning Flag	 
Black Flag	 



5 Paddock Plan:

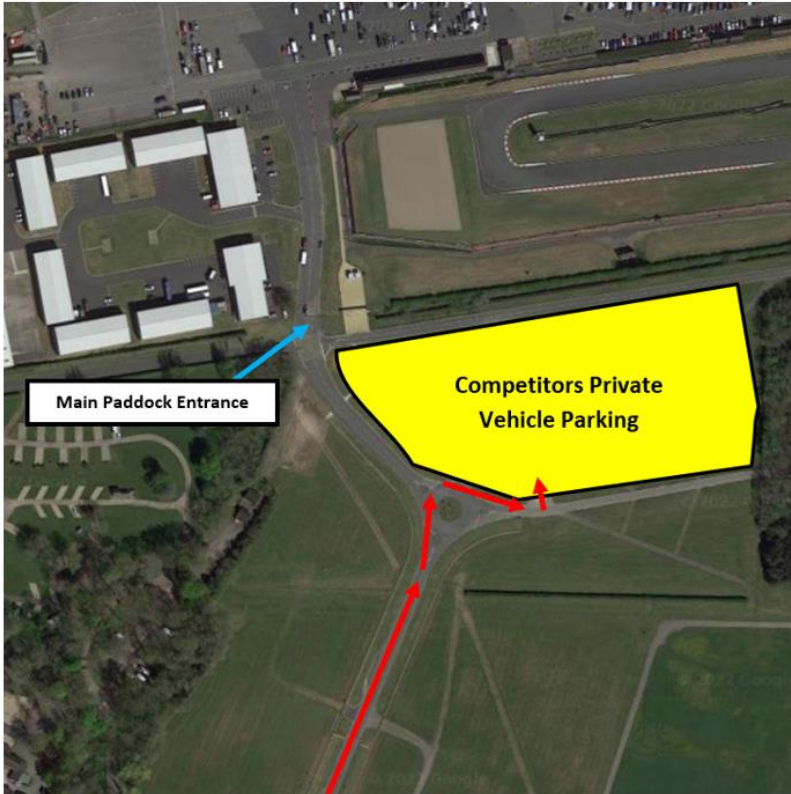




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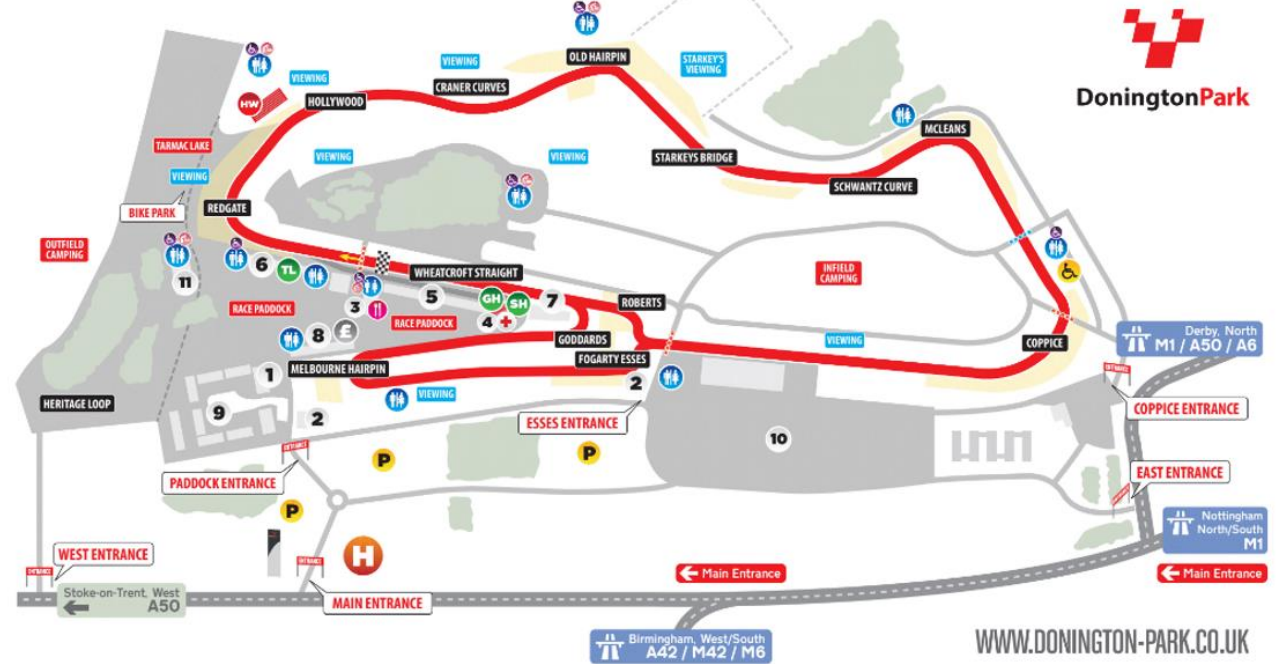


DONINGTON PARK CIRCUIT

DONINGTON PARK, CASTLE DONINGTON, DERBY DE74 2BN
 TEL: 01332 810048

VIEWING KEY	
	Hollywood Grandstand
	Gold Hospitality
	Silver Hospitality
	Trackside Lounge

MAP KEY			
Not all facilities are available at every event			
	Parking		Circuit Office
	Disabled Parking		Ticket Sales
	Toilets		Garage 39 Restaurant & Bar
	Disabled Toilets		Formula 1 HQ
	Baby Changing		Medical Centre
	Refreshments		Pit Garages
	Helicopter Pad		Rackgate Hospitality Suites
	Pedestrian Tunnel		
	Vehicle Tunnel		
	Cash Point		
	Goodards Hospitality		
	Megastore		
	Aston Barley Auctions		
	Launch Pad		





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