



22<sup>nd</sup> - 23<sup>rd</sup> June 2024

**Oulton Park (Island) Circuit (2.26 miles)  
Final Instructions: Meeting HQ55 – V1**



ISSUED BY: BARC Office

VERSION	AMENDMENTS
Version 1	First Issue

This meeting is organised by the BARC governed by the General Regulations of the Motorsport UK incorporating the provisions of the FIA International Sporting Code, additional Supplementary regulations, and any written instructions that the organisers issue for the meeting.

This meeting will be held under the following Motorsport UK permit numbers:

National (Open):	<b>134894</b>
National:	<b>134895</b>
Interclub:	<b>134896</b>

These Final Instructions must be read in conjunction with the [BARC Standing Regulations \(Mar24v1\)](#), current [BARC H&S Guidance \(Mar24\)](#) which are available on the BARC website in the “Documents” section and using the links above, and the 2024 BTCC Safety Bulletin included with these instructions.

**All competitors are required to uphold the standards of the Motorsport UK Race with Respect code – please see the full code of conduct via this link [Race with Respect - Motorsport UK](#)**

### 1.1 **CHAMPIONSHIPS RACING:**

Kwik Fit British Touring Car Championship  
The Vertu Motors MINI CHALLENGE - JCW Class  
Porsche Sprint Challenge Great Britain  
Hagerty Radical Cup UK  
Vertex Caterham Seven Championship UK

### 1.2 **OFFICIALS:**

BTCC Permanent Stewards:	Richard Norbury (Motorsport UK), David Evans, Rod Parkin
Support Race Stewards:	Adrienne Watson (Motorsport UK), Esmor Jones, Ray Sumner
Senior Clerk of the Course:	Ian Watson
Clerks of the Course:	Andy Butler, Luke Caudle, Mark Hulme, Nigel Jones, Stacy Lawday, Colin Oakley, Dave White, Trevor Williams
Secretary of the Meeting:	Anita Joy, Ellie Clarke (Dep)
BARC Safety Officers:	Bob Lentell, Trevor Williams
TOCA Series Director:	Alan Gow
TOCA Championship Coordinator:	Dan Mayo
TOCA Chief Scrutineer:	Sam Riches
Chief Scrutineer:	Ian Barber
Chief Marshal:	Margaret Simpson, Heather Roberts (Dep)
Chief Incident:	Geoff Cooper
Chief Observer:	Tom Bee
Race Radio	Margaret Battersby, Gill Sumner
TOCA Medical Delegates:	Dr Paul Trafford, Dr Nick James (Dep)
Chief Start Line Marshal:	Richard High
Chief Pits Marshal:	Jake Southcombe
Chief Assembly Marshal:	James Elder
Chief Timekeepers:	Craig Smith, Tony Daff - TSL Timing Ltd
Commentators:	Chris Hartley, Alan Hyde, Matt Suckling
Mini Challenge Coordinator:	Rhea Beauchamp
Porsche Coordinators:	Annabel Edmed, Ian Fletcher, James MacNaughton
Caterham Coordinator:	Kirsty Durrant
Radical Cup Coordinator:	Nicole Van De Walt
Safety Car Driver:	Scott Stringfellow
Safety Car Observer:	Kieron Salmons
Event Officials:	Members of BARC, other Motorsport UK recognised clubs
Rescue Unit:	TOCA Safety Team, BARC North West, BRSCC North West
Breakdown Vehicles:	Mick Avery, BCB, Triple D, Cross Country



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**1.3 PASSES:**

Passes will be sent to you under separate cover if you do not hold permanent TOCA passes; those under the age of 13 are admitted free of charge. Please note there are no vehicle passes for marshals at this meeting.

**1.4 SIGNING-ON:**

- a) Officials will not sign-on at the meeting having previously completed signing on electronically using the [BARC Alpha Timing system](#) or by visiting [Oulton Park Marshals Sign On](#)
- b) There will be race day programmes produced for the event however entry lists will also be available on the BARC website [TOCA Race Meeting: Oulton Park Island](#)
- c) All marshals must see the chief marshal between the times below to confirm their attendance. Check in will take place as shown below.

Personnel		Location
Post Chief & Flag Marshals		4x4 Hut
Incident Marshals		Old Shop in Paddock
Specialist Marshals		Post Location
Personnel	Saturday	Sunday
All officials	From 07:30	From 10:30
Post Chief Briefing	08:00	11:00
On Post	08:35	11:30
Clerks Inspection	08:45	11:50
First Activity	09:05	12:10

- d) The Post Chiefs Briefing will take place in the Pit Lane at the times shown above.

**1.5 ENGINE/NOISE POLLUTION**

Engines must not be run before 08:15 (Sat) or 12:00 (Sun) or after 18:30 on both days.

Noise checks will take place at the entrance to the assembly area for all support categories.

**1.6 CIRCUIT ACCESS/PRACTICE AND QUALIFYING PROCEDURE**

**BTCC** – Competitors should follow the instructions within the Championship Regulations.

**Support Races** – For cars based in the main paddock area, please assemble in the designated assembly area. For practice, you will be signalled to go directly out onto the circuit. For race, you will be signalled to go out onto the circuit, behind an official vehicle, to complete one lap of the circuit prior to forming on the grid.

At the end of qualifying and races Competitors will take the chequered flag and complete a full “slowing down” lap and proceed directly to Parc Fermé located on the right prior to the start of the pit lane, following marshals instructions.

**1.7 LIVE SNATCH:**

There is no “live snatch” at this event, however the Clerk of the Course may use vehicles to move stranded race cars while the safety car is in operation.

**1.8 RED FLAGS:**

Any category which generates a “red” may be placed toward the end of the schedule subject to time being available.

**1.9 JUDICIAL PROCEDURES:**

The judicial procedures for this meeting remain unaltered except that paperwork will be dealt with electronically. Any protest or appeal needs to be lodged with the Secretary of the Meeting or the Clerk of the Course using the email addresses provided. Once a decision has been made it will be announced verbally and passed by email to those concerned. The time limits for any protest or appeal remain unaltered.

**1.10 RESULTS & NOTICE BOARD:**

All time sheets, grids and results are deemed to be provisional until the conclusion of all judicial actions.

Results will be available on the TSL website: [British Touring Car Championship - Round 5 - BARC : Timing Solutions Ltd.](#)

Official notice board is online at: [Oulton Park – June 17/18 – Welcome to the BARC](#)





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**1.11 CIRCUIT & MEETING NOTES:**

BARC will not be liable for any damage caused to vehicles being recovered from the track.

**1.12 SOCIAL MEDIA**

Both officials and competitors are reminded that they should not make comments upon social media sites which may in any way be deemed derogatory, defamatory, obscene, or libellous. You should remember that comments made are in a public arena and can be seen by more than your intended audience. Please read the [BARC Social Media Guidelines](#).

**1.13 SAFEGUARDING:**

A number of officials within the club are appointed as safeguarding officers and are available to deal with problems which may arise or are brought to their attention. Issues can be raised by contacting the senior clerk of the course at the event or contacting a safeguarding officer whose details can be found within the [BARC Safeguarding Guidelines](#).

**1.14 MARSHALS MATTERS:**

Marshals should enter the circuit via the East Gate and park on the outside of the circuit opposite the Pit Lane.

No private cars are allowed in the paddock under any circumstances. Any private cars found in these areas will be towed away. Please remember you should not use mobile phones or cameras while on duty unless it is necessary to send a report to Race Control.

If you are unable to attend, please contact the Competitions Department and return any passes to BARC (See below).

**1.15 BARC CONTACTS:**

<b>Competitions Dept:</b>	E: <a href="mailto:competitions@barc.net">competitions@barc.net</a>	T: 01264 882288
<b>Volunteer Manager:</b>		T: 01264 882210
<b>Chief Marshal:</b>	Margaret Simpson E: <a href="mailto:margaret.simpson190@btinternet.com">margaret.simpson190@btinternet.com</a>	T: 01942 217 339
<b>BARC Safeguarding Officer:</b>	David Wheadon E: <a href="mailto:david.wheadon@barc.net">david.wheadon@barc.net</a>	

Whilst at the meeting, please use the following email addresses to contact either the Clerk or the Secretary.

<b>Secretary of the Meeting:</b>	Anita Joy	E: <a href="mailto:ajoy.barc@gmail.com">ajoy.barc@gmail.com</a>
<b>Clerk of the Course:</b>	Trevor Williams	E: <a href="mailto:twilliams.barc@gmail.com">twilliams.barc@gmail.com</a>

**Special Note A:**

Motorsport UK has adjusted the Yearbook regulations for 2024 and where they are installed the Light Signals must be the priority signal used at all marshals' posts rather than flags. It is therefore imperative that the circuit light panels are operated quickly to signal to competitors as this will also trigger the in-car display to each driver. Motorsport UK has produced a video to explain this method of signalling and explaining why this change is necessary. There will be set of flags available on each post and these can be used in the case of a system failure or to supplement the light signals or to display additional signals should the panel be displaying a higher grade signal. Signals for the Safety Car and for Stopping a session will be initiated and controlled by Race Control.

**Special Note B:**

Scrutineering will be in accordance with Q.11.2 of the Motorsport UK Yearbook which means that a minimum of 25% of the competitors in each championship will be selected for full physical scrutineering and all competitors will also complete a self-declaration form.



## 2 TIMETABLE:

### 2024 TOCA Timetable: Version 2 (21.02.24)

#### Saturday, June 22

Time	Activity	Championship	Laps
09.05 – 09.35	Qualifying	Hagerty Radical Cup UK	
09.45 – 10.20	Free Practice	Kwik Fit British Touring Car Championship	
10.40 – 11.00	Qualifying	Caterham Seven Championship UK	
11.10 – 11.40	Qualifying	Porsche Sprint Challenge Great Britain	
11.50 – 12.20	Qualifying	The Vertu Motors MINI CHALLENGE	
12.30 – 13.05	Free Practice	Kwik Fit British Touring Car Championship	
13.05 – 13.50	<i>Lunch Break</i>		
13.50	Race	Hagerty Radical Cup UK	25 mins
14.30	Race	Caterham Seven Championship UK	20 mins
15.05	Race	Porsche Sprint Challenge Great Britain	20 mins
15.35 – 16.30	Qualifying	Kwik Fit British Touring Car Championship	
16.45	Race	The Vertu Motors MINI CHALLENGE	20 mins
17.20	Race	Hagerty Radical Cup UK	25 mins
17.55	Race	Caterham Seven Championship UK	20 mins

#### Sunday, June 23

Time	Activity	Laps
10.30 – 11.05	<i>Pit Lane Walkabout / Autograph Session</i>	
12.10	<i>BTCC Pit Lane Opens</i>	
12.25	Kwik Fit British Touring Car Championship	15
13.05	Porsche Sprint Challenge Great Britain	20 mins
13.45	The Vertu Motors MINI CHALLENGE	20 mins
14.25	<i>BTCC Pit Lane Opens</i>	
14.40	Kwik Fit British Touring Car Championship	15
15.20	Caterham Seven Championship UK	20 mins
15.55	Hagerty Radical Cup UK	25 mins
16.35	Porsche Sprint Challenge Great Britain	20 mins
17.10	<i>BTCC Pit Lane Opens</i>	
17.25	Kwik Fit British Touring Car Championship	15

The programme may be brought forward or the programme order may be amended and competitors should listen carefully to the instructions given to them by their Championship Co-ordinator and/or Paddock announcements. It may not be possible to accommodate competitors arriving after the Assembly Area has been cleared.



**3 TRACK PLAN:**



**Circuit Plan**

Showing circuit layouts, facilities, services and marshal posts

**Oulton Park Island**

**Plan Key**

	Race Circuit		Tyre Barriers
	Tarmac/Concrete/Roads		Armco Barrier
	Grass		Rocked Barricade
	Trees/Forest		Fencing
	Grass Bank		Hooped
	Gravel/Sand Trap		Ambulance
	Buildings		Medical Car
	Grasslands		Safety Car
	Marshal Post		Excitation/Rescue Vehicle
	Incident Post		Recovery Unit
	Observer Post		Fire Vehicle
			Apex Markers

\*Please note: This map is not to scale.





**4 SAFETY BULLETIN:**

 		
<div style="display: flex; align-items: center;"> <div style="background-color: yellow; border: 2px solid black; padding: 5px; text-align: center; width: 100px;"> <b>SAFETY FIRST</b> </div> <div style="margin-left: 20px;"> <h2 style="margin: 0;">2024 SAFETY BULLETIN</h2> <p style="margin: 0;">This safety bulletin supports TOCA and BARC 2024 Health and Safety Guidance, Supplementary Regulations and Final Instructions</p> </div> </div>		
<p><b>1. VEHICLES, SCOOTERS, BUGGIES &amp; QUADS</b></p> <ul style="list-style-type: none"> <li>The use of quad bikes and buggies must be covered by 3<sup>rd</sup> party insurance when driven within the confines of the venue.</li> <li>No mini-bikes, scooters or 2-wheeled transport allowed.</li> <li>Observe venue speed limit at all times.</li> <li>Absolutely NO electric stand-on scooters.</li> </ul>		  
<p><b>2. SAFE BUGGY AND QUAD USE</b></p> <ul style="list-style-type: none"> <li>Only drive if you hold a valid licence</li> <li>Do not leave keys in ignition</li> <li>Observe maximum speed limits at all times</li> <li>Observe one-way systems at all times</li> <li>No carrying of unsecured loads</li> <li>No riding on equipment trolleys</li> <li>All passengers must be seated</li> </ul>		
<p><b>3. WORKING AT HEIGHT</b></p> <p style="color: red; font-weight: bold;">NEVER STAND ON A ROOF WITHOUT PROTECTION FROM FALLING</p> <ul style="list-style-type: none"> <li>Put up secure side barriers</li> <li>Use clipped on full safety harness</li> <li>Use a secured ladder / steps</li> <li>All ladders must be "footed"</li> <li>Only use ladders and steps to EN 131</li> <li>Ensure equipment is not damaged</li> </ul>		  
<p><b>4. SPECTATING</b></p> <ul style="list-style-type: none"> <li>Do not spectate from tail lifts / trailer roofs</li> <li>Only spectate from truck roofs if appropriate safe access and barriers are in place.</li> <li>Do not climb on / spectate from venue infrastructure e.g. Pit Wall / Fence, waste bins, fencing or generators</li> </ul>		
<p><b>5. HOT WORKS AND FUEL</b></p> <ul style="list-style-type: none"> <li>Keep fuel storage to a minimum and in a safe location</li> <li>Keep extinguisher suitable for fuel fire close by</li> <li>Comply with all refuelling regulations</li> <li>Refuel when engine is turned off and cooled</li> <li>Keep fuel away from ignition sources</li> </ul>		 
<p><b>6. CABLES AND TAIL-LIFTS</b></p> <ul style="list-style-type: none"> <li>Securely cover hoses and cables.</li> <li>Tail lifts should not be left unattended at halfway point.</li> <li>Consider using "Tensabarriers" to avoid pedestrians walking under lifts</li> <li>Use harnesses or guardrails where possible or appropriate</li> </ul>		 
<p>Your co-operation is appreciated</p>		
 		
  		