



25th - 26th May 2024
Snetterton (300) Circuit (2.99 miles)
Final Instructions: Meeting HQ53 – V2

ISSUED BY: BARC Office

VERSION	AMENDMENTS
Version 1	First Issue
Version 2	Section 1.2 Officials: Remove Andy Stevens Section 1.4 Signing On: Changes to Marshal Check In Time on Each Day Section 2 - Timetable Updated to Version 6

This meeting is organised by the BARC governed by the General Regulations of the Motorsport UK incorporating the provisions of the FIA International Sporting Code, additional Supplementary regulations, and any written instructions that the organisers issue for the meeting.

This meeting will be held under the following Motorsport UK permit numbers:

National (Open):	134860
National:	134861
Interclub:	134862

These Final Instructions must be read in conjunction with the [BARC Standing Regulations \(Mar 24 v1\)](#), current [BARC H&S Guidance \(Mar 24\)](#) which are available on the BARC website in the “Documents” section and using the links above, and the 2023 BTCC Safety Bulletin included with these instructions.

All competitors are required to uphold the standards of the Motorsport UK Race with Respect code – please see the full code of conduct via this link [Race with Respect - Motorsport UK](#)

1.1 CHAMPIONSHIPS RACING:

Kwik Fit British Touring Car Championship
 Rokit F4 British Championship - Certified by FIA
 The Vertu Motors MINI CHALLENGE – JCW Class
 Porsche Sprint Challenge GB
 Hagerty Radical Cup UK

1.2 OFFICIALS:

BTCC Permanent Stewards:	Adrienne Watson (Motorsport UK), Alex Maunders, Mike Sturney
Support Race Stewards:	Nicky Moffitt (Motorsport UK), Brian Hemmings, Fergus Whatling
Senior Clerk of the Course:	Ian Watson
Clerks of the Course:	Andy Butler, Luke Caudle, Mark Hulme, Nigel Jones, Bob Lentell, Vickie MacClinton, Colin Oakley, Dave White, Trevor Williams
Secretary of the Meeting:	Anita Joy, Ellie Clarke (Dep)
BARC Safety Officers:	Bob Lentell, Trevor Williams
TOCA Series Director:	Alan Gow
TOCA Championship Coordinator:	Dan Mayo
TOCA Chief Scrutineer:	Sam Riches
Chief Scrutineer:	Richard Vincent
Chief Marshal:	Mike Whitney
Chief Incident:	Malcolm Gould
Chief Observer:	Mike Whitney
Race Radio	Dawn Houghton, Sue Halsey
TOCA Medical Delegates:	Dr Paul Trafford, Dr Nick James (Dep)
Chief Medical Officer:	T.B.C.
Chief Start Line Marshal:	Richard High, Josh Mendelsohn (Dep)
Chief Pits Marshal:	Jake Southcombe
Chief Assembly Marshal:	Maurice Bennington
Chief Timekeepers:	Craig Smith, Tony Daff - TSL Timing Ltd
Commentators:	Ben Edwards, Alan Hyde
Support Race Co-Ordinators:	E Lake-Grange, F Scott, R Beauchamp, A Edmed, I Fletcher, J MacNaughton, N VanDerWalt
Safety Car Driver:	Scott Stringfellow
Safety Car Observer:	Kieron Salmons
Event Officials:	Members of BARC, other Motorsport UK recognised clubs
Rescue Unit:	TOCA Safety Team, BARC North-West, BARC Midlands
Breakdown Vehicles:	Snetterton Circuit



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1.3 PASSES:

For those without permanent passes, electronic tickets will be sent to you; those under the age of 13 are admitted free of charge. Please note, there are no vehicle passes for marshals at this event. Under no circumstances will marshals cars be permitted in the paddock at any time.

1.4 SIGNING-ON:

- a) Officials will not sign-on at the meeting having previously completed signing on electronically using the [BARC Alpha Timing System](#).
- b) There will be race day programmes produced for the event however entry lists will also be available on the BARC website [TOCA Race Meeting: Snetterton 300](#)
- c) All marshals must see the chief marshal between the times below to confirm their attendance. Check in will take place outside of the Race Control building at the times shown below.

Personnel	Saturday	Sunday
All Officials	From 07:00	From 07:00
Post Chief Briefing	08:05	08:05
On Post	08:20	08:50
Clerks Inspection	08:40	09:10
First Activity	09:00	09:30

- d) The Post Chiefs Briefing will take place in the Pit Lane.

1.5 ENGINE/NOISE POLLUTION:

Engines must not be run before 08:30 or after 18:45 on both days.

Noise checks will take place at the entrance to the assembly area for all support categories.

1.6 CIRCUIT ACCESS/PRACTICE AND QUALIFYING PROCEDURE

BTCC – These competitors are to follow the instructions within the Championship Regulations.

Supports – For cars based in the main paddock area, please assemble in the designated assembly area. For practice, you will be released into the Pit Lane prior to being signalled to go out onto the circuit. For race, you will be signalled to go out onto the circuit, behind an official vehicle, to form up on the grid.

At the end of qualifying and races support competitors will take the chequered flag and complete a “slowing down” lap pulling in to the pit lane and proceeding direct to Parc Fermé without stopping, except for those required for ITV interviews. Parc Fermé is accessed by keeping to the right after Race Control.

1.7 LIVE SNATCH:

There is no “live snatch” at this event, however the Clerk of the Course may use vehicles to move stranded race cars while the safety car is in operation.

1.8 RACE STOPPAGE:

Any category which generates a race stoppage may be placed toward the end of the schedule subject to time being available.

1.9 JUDICIAL PROCEDURES:

The judicial procedures for this meeting remain unaltered except that all paperwork will be dealt with electronically. Any protest or appeal needs to be lodged with the Secretary of the Meeting or the Clerk of the Course using the email addresses provided. Once a decision has been made it will be announced verbally and passed by email to those concerned. The time limits for any protest or appeal remain unaltered.

1.10 RESULTS & NOTICE BOARD:

All time sheets, grids and results are deemed to be provisional until the conclusion of all judicial actions.

Results will be available on the TSL website: [British Touring Car Championship - Event 3 - Timing Solutions Ltd.](#)

Official notice board is online at: [Snetterton 300 – May 25/26](#)

1.11 CIRCUIT & MEETING NOTES:

BARC will not be liable for any damage caused to vehicles being recovered from the track.





1.12 SOCIAL MEDIA

Both officials and competitors are reminded that they should not make comments upon social media sites which may in any way be deemed derogatory, defamatory, obscene, or libellous. You should remember that comments made are in a public arena and can be seen by more than your intended audience. Please read the [BARC Social Media Guidelines](#).

1.13 SAFEGUARDING:

A number of officials within the club are appointed as safeguarding officers and are available to deal with problems which may arise or are brought to their attention. Issues can be raised by contacting the senior clerk of the course at the event or contacting a safeguarding officer whose details can be found within the [BARC Safeguarding Guidelines](#).

1.14 MARSHALS MATTERS:

The Marshals Campsite will be behind and beyond the Timekeepers building along the outside of Senna Straight. To reach this area turn left immediately after entering the main gate and follow the perimeter road as far as you can go, (this is mainly a hard-core surface so take your time, especially if you are towing a caravan).

Do not park on the concrete apron immediately behind the Timekeepers building as this area will be required by the Television Company. Additional water points and toilets will be supplied by the circuit, please treat them with respect. Initial parking for marshals in cars only will also be in this area. After sign-on you will be allowed to drive to certain posts. No marshals' private cars will be permitted in the paddock at any time.

Please obey the venue speed limit (20 mph) and any directions given by the circuit staff. Due to the layout of the circuit, access to certain areas is very restricted. There will be maps of the circuit and marshals posts available at sign on.

No noise after 11.30hrs each night - no open fires

Post allocations will be advised at sign-on and please remember that you should not use mobile phones or cameras while on duty unless it is necessary to send a report to Race Control.

If you are unable to attend, please contact the Competitions Department and return your passes to BARC (See below).

1.15 BARC CONTACTS:

Competitions Department:		E: competitions@barc.net	T: 01264 882288
Volunteer Manager:	Josh Bennett	E: josh.bennett@barc.net	T: 01264 882210
Chief Marshal:	Mike Whitney	E: mike.whitney379@gmail.com	T: 07789 900 872

Whilst at the meeting, please use the following email addresses to contact either the Clerk or the Secretary.

Secretary of the Meeting:	Anita Joy	E: ajoy.barc@gmail.com
Clerk of the Course:	Bob Lentell	E: rlentell.barc@gmail.com
BARC Safeguarding Officers:	David Wheadon	E: david.wheadon@barc.net
	Dorothy Uwota	E: duwota.barc@gmail.com

Special Note A:

Motorsport UK has adjusted the Yearbook regulations for 2024 and where they are installed the Light Signals must be the priority signal used at all marshals' posts rather than flags. It is therefore imperative that the circuit light panels are operated quickly to signal to competitors as this will also trigger the in-car display to each driver. Motorsport UK has produced a video to explain this method of signalling and explaining why this change is necessary. There will be set of flags available on each post and these can be used in the case of a system failure or to supplement the light signals or to display additional signals should the panel be displaying a higher grade signal. Signals for the Safety Car and for Stopping a session will be initiated and controlled by Race Control.

Special Note B:

Scrutineering will be in accordance with Q.11.2 of the Motorsport UK Yearbook which means that a minimum of 25% of the competitors in each championship will be selected for full physical scrutineering and all competitors will also complete a self-declaration form.



2 TIMETABLE

SNETTERTON 300 CIRCUIT 2024 TOCA Timetable: Version 6 (16.05.24)

Saturday, May 25

Time	Activity	Championship	Laps
09.00 – 09.30	Qualifying	The Vertu Motors MINI CHALLENGE	
09.40 – 10.15	Free Practice	Kwik Fit British Touring Car Championship	
10.35 – 11.05	Qualifying	Hagerty Radical Cup UK	
11.15 – 11.35	Qualifying	ROKiT F4 British Championship	
11.45 – 12.15	Qualifying	Porsche Sprint Challenge Great Britain	
12.25 – 13.00	Free Practice	Kwik Fit British Touring Car Championship	
13.00 – 13.45	<i>Lunch Break</i>		
13.45	Race	The Vertu Motors MINI CHALLENGE (Round 2)	20 mins
14.20	Race	Hagerty Radical Cup UK (Round 3)	20 mins
14.55	Race	ROKiT F4 British Championship	20 mins
15.30 – 16.25	Qualifying	Kwik Fit British Touring Car Championship	
16.40	Race	Porsche Sprint Challenge Great Britain	20 mins
17.20	Race	The Vertu Motors MINI CHALLENGE	20 mins
17.55	Race	Hagerty Radical Cup UK	30 mins

Sunday, May 26

Time	Activity	Laps
09.30	ROKiT F4 British Championship	20 mins
10.05	Porsche Sprint Challenge Great Britain	20 mins
10.40	Hagerty Radical Cup UK	30 mins
11.20	<i>BTCC Pit Lane Opens</i>	
11.35	Kwik Fit British Touring Car Championship	12
12.15	The Vertu Motors MINI CHALLENGE	20 mins
12.45 – 13.35	<i>Lunch Break</i>	
12.50 – 13.20	<i>Pit Lane Walkabout / Autograph Session</i>	
13.35	ROKiT F4 British Championship	20 mins
14.10	<i>BTCC Pit Lane Opens</i>	
14.25	Kwik Fit British Touring Car Championship	12
15.05	Porsche Sprint Challenge Great Britain	20 mins
15.40	Hagerty Radical Cup UK	30 mins
16.20	The Vertu Motors MINI CHALLENGE	20 mins
16.55	<i>BTCC Pit Lane Opens</i>	
17.10	Kwik Fit British Touring Car Championship	12

The programme may be brought forward or the programme order may be amended and competitors should listen carefully to the instructions given to them by their Championship Co-ordinator and/or Paddock announcements. It may not be possible to accommodate competitors arriving after the Assembly Area has been cleared.











3 **CIRCUIT DIAGRAM:**





4 SAFETY BULLETIN:

 				
<div style="display: flex; align-items: center;"> <div style="background-color: yellow; border: 2px solid black; padding: 5px; text-align: center; width: 150px;"> SAFETY FIRST </div> <div style="margin-left: 20px;"> <h2 style="margin: 0;">2023 SAFETY BULLETIN</h2> <p style="margin: 0;">This safety bulletin supports TOCA and BARC 2023 Health and Safety Guidance, Supplementary Regulations and Final Instructions</p> </div> </div>				
<h3>1. VEHICLES, SCOOTERS, BUGGIES & QUADS</h3> <ul style="list-style-type: none"> The use of quad bikes and buggies must be covered by 3rd party insurance when driven within the confines of the venue. No mini-bikes, scooters or 2-wheeled transport allowed. Observe venue speed limit at all times. Absolutely NO electric stand-on scooters. 				
<h3>2. SAFE BUGGY AND QUAD USE</h3> <ul style="list-style-type: none"> Only drive if you hold a valid licence Do not leave keys in ignition Observe maximum speed limits at all times Observe one-way systems at all times No carrying of unsecured loads No riding on equipment trolleys All passengers must be seated 				
<h3>3. WORKING AT HEIGHT</h3> <p style="color: red; text-align: center;">NEVER STAND ON A ROOF WITHOUT PROTECTION FROM FALLING</p> <ul style="list-style-type: none"> Put up secure side barriers Use clipped on full safety harness Use a secured ladder / steps All ladders must be "footed" Only use ladders and steps to EN 131 Ensure equipment is not damaged 				
<h3>4. SPECTATING</h3> <ul style="list-style-type: none"> Do not spectate from tail lifts / trailer roofs Only spectate from truck roofs if appropriate safe access and barriers are in place. Do not climb on / spectate from venue infrastructure e.g. waste bins, fencing or generators 				
<h3>5. HOT WORKS AND FUEL</h3> <ul style="list-style-type: none"> Keep fuel storage to a minimum and in a safe location Keep extinguisher suitable for fuel fire close by Comply with all refuelling regulations Refuel when engine is turned off and cooled Keep fuel away from ignition sources 				
<h3>6. CABLES AND TAIL-LIFTS</h3> <ul style="list-style-type: none"> Securely cover hoses and cables . Tail lifts should not be left unattended at halfway point. Consider using "Tensabarriers" to avoid pedestrians walking under lifts Use harnesses or guardrails where possible or appropriate 		 <p style="text-align: center;">NO TRAILING CABLES</p>		
<p>Your co-operation is appreciated</p>				
	